

CITY OF TUCSON SMALL BUSINESS COMMISSION (SBC)
MINUTES OF THURSDAY, JANUARY 25, 2007

Mayor and Council Chambers
255 W. Alameda – City Hall – 1st Floor
Tucson, Arizona 85701

1. Call to Order and Introductions

The meeting was called to order at 4:05 pm.

Members Present

Don Windmiller Chair	Britton Dornquast	Rob Caylor
Joe Higgins, Vice Chair	Deb Turner	Bob Baker
Katharine Kent, P.E., CEM	Lola Kakes	Eva Macis
Jan Gordley	Marion Hook	

Members Absent/Excused

Joanna Dinan	Steve Schwartz
Diane Castro	Deitrich Benjamin

Others Present

Kathleen Skinner, Metropolitan Tucson Chamber of Commerce
William Dorgan, William Dorgan & Associates
Becky Pallack, Arizona Daily Star reporter
Charles Alexander, President of Warehouse Arts
Cynthia Miller, Painter, tenant of Steinfeld Warehouse
Lorraine Hernandez, Ward 2
Jim Glock, City of Tucson Transportation Department
Marie Nemerguth, City Manager's Office
Laural Parker, Arizona Department of Transportation
Marie Miyashiro-Collins, Intercity Networking
Lee Smith, TREO
Chris Kaselemis, City of Tucson Urban Planning and Design Department
Karen Leone, City of Tucson Rio Nuevo Office
Ellen Hitchings, City of Tucson Finance Department
Kathy Maish, City of Tucson Finance Department

2. Approval of the November 30, 2006 Minutes

Unanimously approved and accepted. Motion by Katharine Kent, 2nd by Deb Turner

3. Chairperson Report on Current Events

- Welcome to new commission member Rob Caylor of Robert Caylor Construction Co.
- Many responses have been received in response to the SBC website and newsletter from small business owners.

4. I-10 Widening Project Update

Marie Miyashiro-Collins gave an update on the ramp closures.

5. TREO Small Business Activity Overview – presentation by Lee Smith

Lee Smith provided information and discussed Industry Retention/Expansion

6. Arts District Leasing Issues

Charles Alexander, spoke concerning the Arts District's location within the downtown warehouse district and concerns about leasing issues with the State and the City.

7. City Ombudsman Position to Assist Small Businesses Updated
Britton Dornquast attended a meeting where the position was discussed, but nothing was solved. Byron Howard from the Mayor's Office will be asked to return to discuss the progress of obtaining the position.
8. Development Services Center Update
Katharine Kent spoke regarding a task force to make a plan to list what the issues are that need to be addressed. Kathleen Skinner from the Tucson Chamber of Commerce reported on the process and the meetings that have been set up with several agencies throughout the City.
9. Sign Code Update
Britton Dornquast spoke regarding the A-Frame Ordinance. Before the ordinance was rewritten there were 26 registered A-frames. There are now 126 businesses with registered signs. Because of enforcement, there are fewer non-licensed A-frames. Enforcement is the key to success.
10. SBC Budget Information and Future Newsletters
Ellen Hitchings gave information regarding SBC's annual budget. Members discussed possible alternatives to the current newsletter.
11. Future Agenda Items
 - New License and Tax Reporting System Update
 - City Ombudsman Position
 - Arts District Leasing
 - Newsletter and How Best to Reach Small Businesses
12. Call to the Audience
No response.
13. Adjournment
Meeting was adjourned at 5:55 pm. Motion by Katharine Kent, 2nd by Lola Kakes.

NOTE: It is the intent of these meeting minutes to get the general meaning of the discussion, summarize what happened, and record official actions. The minutes are not intended to be a verbatim transcription of all that was said. Audiotapes of the meeting are available for review at City Hall, Finance Department/Revenue Division, 255 West Alameda, 2nd Floor West.